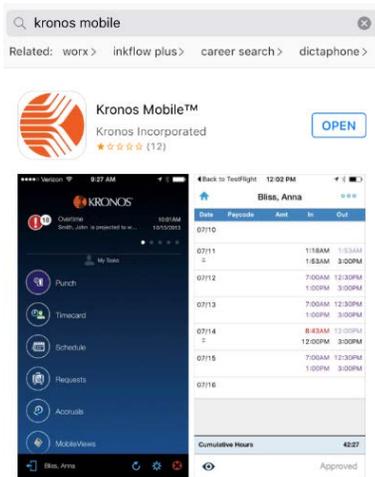
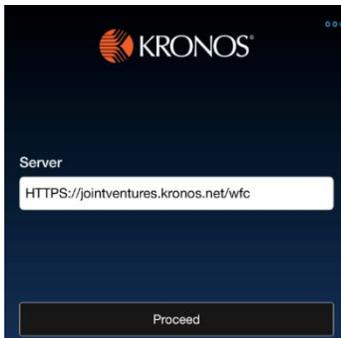


Kronos Tip Sheet - How to Install the Mobile App



1. Go to App Store
2. Search for “Kronos Mobile”
3. Download the Kronos Mobile app, pictured below
Note: There are other Kronos apps, download the one pictured below



4. You will be prompted to enter Server Name – (first time only)

Enter Server Name:

<https://jointventures.kronos.net/wfc>

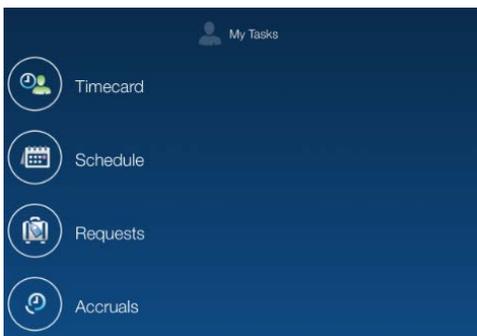
Click Proceed button.



5. You will then be prompted for username and password

User Name: abc1234

Password: [your network password]



Your mobile app will allow you to review your timecard, view your PTO accrual balance, and submit PTO requests. If you have a schedule entered in Kronos, you will also see it on the mobile app.