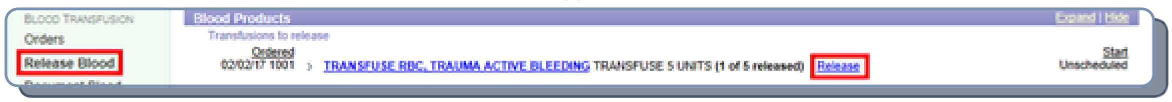
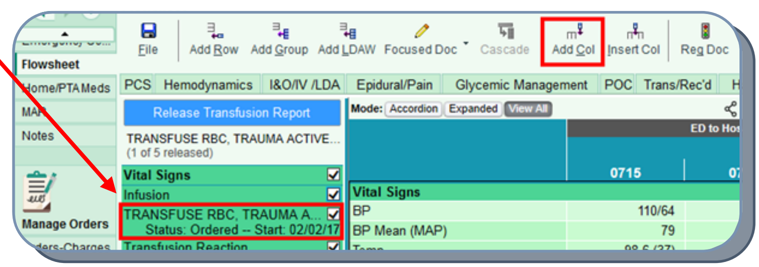
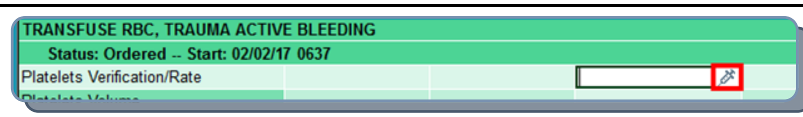
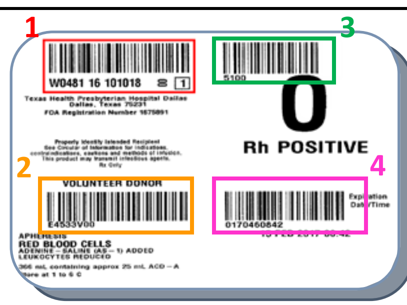
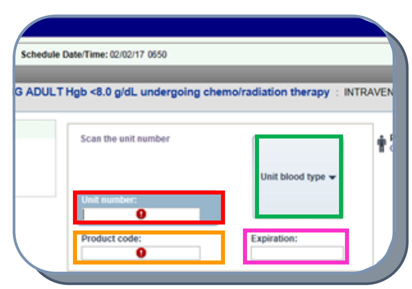
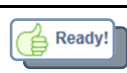
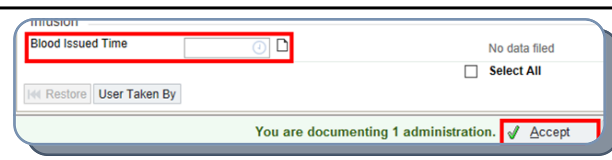
Texas Health Presbyterian Hospital ROCKWALL

--THIS IS NOT A PART OF THE MEDICAL RECORD--

Checklist intended for RN personal use to guide <u>documentation</u> only

Documentation completed in Care Connect	Blood Transfusion Documentation Check List
	Confirm correct, active order present for blood product and transfusion **Blood Transfusion orders require 2 separate orders in the process:** ♦ **Lab/Blood Bank: "Crossmatch (Prepare for Transfusion)"** = This order is <u>ONLY for the lab</u> to prepare the blood and have ready for pick up ♦ **Nursing: "Transfuse 2 Units"** = This order is for the nurse to <u>GIVE/ADMINISTER</u> the blood
	Obtain blood from the blood bank when ready; begin transfusion within 30 min
Open the Blood Transfusion Navigator	
	Click on **Release Blood** section and click the **Release** hyperlink 
	Click on **Document Blood** section. 
	Select the appropriate **Transfuse group** ****Match the unit number to the appropriate transfusion group**** (Note: The Transfuse group is automatically Added when the unit is Released by the lab) **Add Column** to document time blood is verified and started 
	<u>Always</u> click on the **Verification/Rate Syringe** ***<u>BEFORE</u>*** scanning the blood 
	Administration window opens with the **Administration Scan Box**. Follow the step-by-step instructions while highlighting the corresponding field to be documented.
	Scan the patient arm band
	Scanning cross-matched products: 1. ***Scan the unit number*** 2. ***Scan the product code*** 3. ***Scan blood type*** 4. ***Scan the expiration*** 
	A green "thumbs up"  icon indicates to proceed in completion of other documentation.
	Document the appropriate information in the Action, Date, Time, and Rate fields ♦ The Action of <u>New Bag/Vial</u> should be used when the blood product is being first started
	Blood Issued Time entered **MUST** match the time the Blood Bank has in its system. Click the Accept button. 

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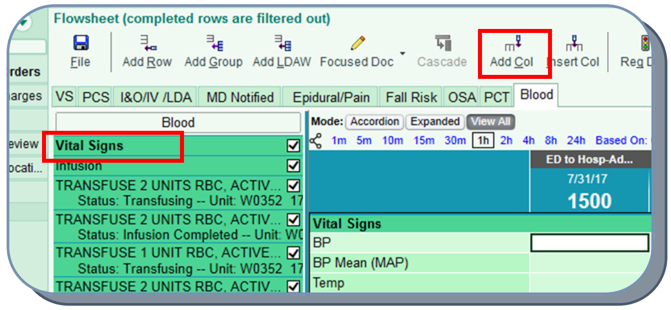
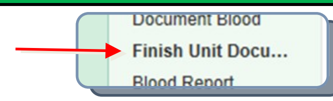
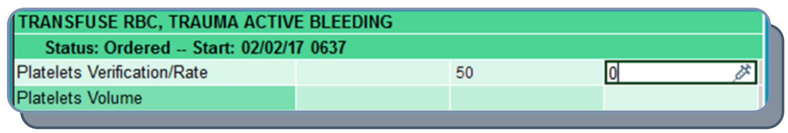
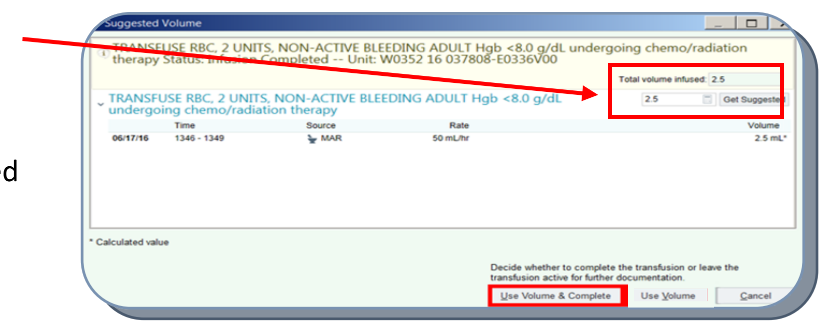
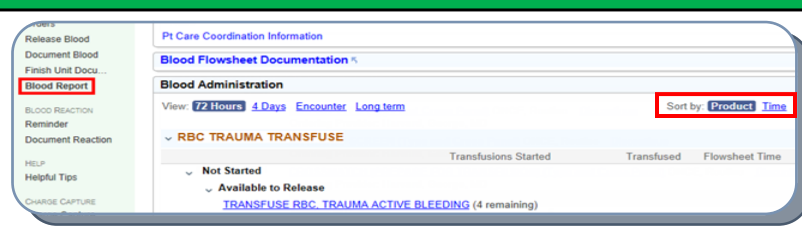
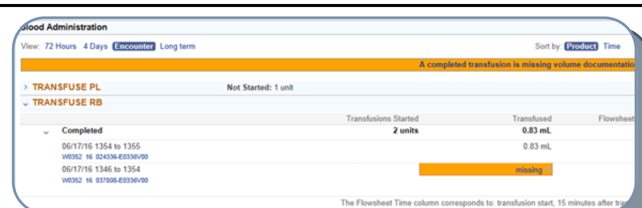
Documentation completed in Care Connect	Blood Transfusion Documentation Check List
	Complete patient monitoring and documentation according to best practice & policy
	In the blood transfusion navigator: 1. Click on **Vital Signs** 2. Add column 3. Insert Vital Signs 

Finish Unit Documentation

	Click on **Finish Unit Documentation** in the blood transfusion navigator to open the Blood Transfusion flowsheet 
	Enter last set of vital signs for this unit
	Type "0" (zero) in the **Verification/Rate** box and <u>press Enter key</u> 
	A Suggested Volume will be displayed for the transfusion Click on **<u>Use Volume and Complete</u>** button to document infusion completed and document the volume. 

Crosscheck your work using the **Blood Report**
Access the Blood Report in the blood transfusion Navigator In the **Sort by** section click on the **Product** hyperlink (Sorting by Product provides the best view that contains all important info) 
The Blood Report highlights important information: ♦ Missing volumes ♦ Units completed without Infusion Completed documented ♦ Units with infusion Completed documented but not completed Clicking on the hyperlink describing this information will take you back to the flowsheet to complete the documentation that is missing 
Click the **Blood Flowsheet Documentation** hyperlink to open the Blood Flowsheet accordion and see Blood flowsheet documentation including vital signs