

M Health Fairview Reference Laboratories (MRL)

MRL Client Printer Install from DYMO 450 to DYMO 550

Follow the below steps to install new Dymo 550 printers upon delivery to client site. **IMPORTANT:** printer updates require configuration changes in the Atlas software and thus require date and time coordination with the MRL interface team.

Printer Install Instructions

- 1. Open the Printers & Scanners activity in Windows settings.
- 2. Click on the current DYMO LabelWriter 450 Turbo printer and **Remove**. Although different versions of the OS may look different, an example is displayed below:



- 3. A Dymo printer driver should already be installed the computer and may be compatible with the new printer. However, a newer version of the software may be available on the Dymo website and is recommended to install.
 - a. Remove the current Dymo driver software from Windows applications.
 - b. Access DYMO.com.
 - c. Navigate to the <u>Driver & Software Downloads</u> page.
 - d. Expand the LabelWriter selection and download the latest **Windows** version of the software.
 - e. Open the Printers and Scanners activity on the Windows PC and confirm the name of the DYMO printer.
 - If you have the DYMO LabelWriter 550 Turbo, make sure the name says exactly DYMO LabelWriter 550 Turbo.
 - If you have the DYMO LabelWriter 450 Turbo, make sure the name says exactly DYMO LabelWriter 450 Turbo.
- 4. Once driver is installed, plug in the new printer.
- 5. Email the exact name of the DYMO printer to the <u>DEPT-LAB-CLIENT-INTERFACE@fairview.org</u> email.

a. MRL interface team will update the Atlas configurations.

6. Validate the new printer by placing an order in Atlas or native EHR.

Who to Contact

MRL Laboratory Solution Center | 651-232-3500 | dept-midway-lsc-client-support@fairview.org

Refer to <u>Test Directory</u> for additional test information, including full test code build details and previous client communications.

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